NOLAN COUNTY SHERIFF'S OFFICE

APPLICATION FOR EMPLOYMENT AND PERSONAL HISTORY STATEMENT ADDENDUMS

Full Legal Name of Applicant _____

Please circle the position(s) that you are applying for:

☐ Deputy *(Patrol)* ☐ Deputy *(Courthouse Security)* ☐ Jailer ☐ Telecommunicator

☐ Other *(Specify)* _____ ☐ TCOLE PID# _____
(if already licensed)

Date of Issuance: _____ Date of Return: _____

(This application should be returned within 14 days of issuance/download)

All licensed law enforcement positions require a completed **TCOLE Personal History Statement** that can be downloaded at https://www.tcole.texas.gov/.

Nolan County Sheriff's Office & Jail
211 Avenger Field Road, Sweetwater, Texas 79556
Phone: (325) 235-5471 | Jail: (325) 235-5487 | Fax: (325) 235-5750

The Nolan County Sheriff's Office does not discriminate on the basis of race, color, religion, sex, or national origin in the provision of employment, services, programs, or activities.

Revised: Wednesday, October 14, 2026

NOLAN COUNTY APPLICATION FOR EMPLOYMENT

NOLAN COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

_____/_____/_____ Date of Application

_____/_____/_____ Date Available for Hire

_____ Office or Agency Applying With

_____ Position Applying For

ABOUT YOU

_____
First Name Middle Name Last Name Suffix

Date of Birth ____/____/_____ Place of Birth _____
Mo. Day Year City (County) State

Alias or Past Names: (Please include maiden name, if applicable.)

_____
First Name Middle Name Last Name

_____
First Name Middle Name Last Name

Current Residence

_____ Address

_____ Cell and/or Home Phone *(best way to contact you)*

_____ City

_____ Work Phone

_____ State ZIP Code

Okay to call you at work? Yes____ No_____

Past Residence(s)

_____/_____/_____ *to* _____/_____/_____
Start Date End Date

_____
Address City State ZIP Code

_____/_____/_____ *to* _____/_____/_____
Start Date End Date

_____
Address City State ZIP Code

Are You:

	Yes	No
Over 18 Years Old?	___	___
A previous applicant?	___	___
A previous employee?	___	___
Legally able to work in the U.S.?	___	
Able to make it to work using a reliable means of transportation?	___	___

Have You:

Ever been convicted of a crime other than a traffic violation? _____ Yes _____ No

If yes, please describe and include type of crime and date of conviction _____

_____

_____

_____

Your Work Experience

_____ _____ _____/_____/_____ to _____/_____/_____
Present/Last Employer Type of Organization or Work Start Date End Date

_____ _____ _____
Address Phone Salary

_____ May We Contact? Yes____ No_____
Supervisor That You Worked For Job Title

_____
Reason for Leaving

_____ _____ _____/_____/_____ to _____/_____/_____
Past Employer Type of Organization or Work Start Date End Date

_____ _____ _____
Address Phone Salary

_____ May We Contact? Yes____ No_____
Supervisor That You Worked For Job Title

_____
Reason for Leaving

_____ _____ _____/_____/_____ to _____/_____/_____
Past Employer Type of Organization or Work Start Date End Date

_____ _____ _____
Address Phone Salary

_____ May We Contact? Yes____ No_____
Supervisor That You Worked For Job Title

_____
Reason for Leaving

_____ _____ _____/_____/_____ to _____/_____/_____
Past Employer Type of Organization or Work Start Date End Date

_____ _____ _____
Address Phone Salary

_____ May We Contact? Yes____ No_____
Supervisor That You Worked For Job Title

_____
Reason for Leaving

Professional Information (if applicable)

License Description_____ License Number_____

Effective Date _____ Expiration _____

Registry or Certification_____ Registration No. _____

Other_____ TCOLE PID Number _____
(If licensed by the Texas Commission on Law Enforcement)

Your Education & Training

Type of School	Name and Location of School/Training	Dates of Attendance	Name and Date of Degree Earned	Fields of Study (Major and Minor)
High School/ Trade School				
Business or Tech School				
Colleges				
Sexual Harassment Training				
Other Training (Explain)				

Academic or Other Awards or Achievements

(Academic, honors, awards, scholarships/fellowships, membership in academic societies or other awards obtained related to your education or qualifications for the position)

Date _____/_____/_____ Description _____

Date _____/_____/_____ Description _____

Date _____/_____/_____ Description _____

Date _____/_____/_____ Description _____

Additional Qualifications

(Special technical computer or individual skills that would qualify you for the position)

Description _____

Description _____

Description _____

Description _____

U. S. Military Service

Branch _____ Rank at Discharge _____ Dates of Service _____ to _____

Duties _____ Honorable Discharge? Yes_____ No_____

References

1. Name _____ Phone _____ How do you know this person? _____

How long have you known this person? _____

2. Name _____ Phone _____ How do you know this person? _____

How long have you known this person? _____

3. Name _____ Phone _____ How do you know this person? _____

How long have you known this person? _____

4. Name _____ Phone _____ How do you know this person? _____

How long have you known this person? _____

Email Addresses

1. _____

2. _____

3. _____

4. _____

5. _____

Please Read Carefully

If you have any questions regarding the application, this statement or have need of special assistance in regard to applying for this position, please see the person of this organization who is assisting you with this application.

Nolan County does not discriminate in hiring on basis of race, color, religion, sex, national origin, disability, veteran status, or your membership in any protected class protected under law of this jurisdiction. This application does not intend to ask questions that would provide information that could be used for discrimination.

Your application will be given the consideration it deserves; however, completing an application does not imply that you will be offered employment. By signing your name below, you understand that nothing contained in this application or any information gained or discussed during the interview process creates an employment contract between you and Nolan County. Should this application and the process surrounding this application result in your employment, you have the right to terminate your employment at any time and for any reason. Likewise, Nolan County reserves the right to terminate your employment at any time and for any reason.

Moreover, you understand that no person of Nolan County has any authority to enter into any agreement with you for any specified period of time or to guarantee any other personnel benefit. This includes any statements or guarantees made prior to your application or after you are employed.

When processing this application, Nolan County may request a criminal, police or credit background check about you. Nolan County may also request the last 3 year driving record of all new applicants that will be driving any County owned vehicles or equipment. In addition to background checks and/or driving records, Nolan County may contact past employers, supervisors and/or any other person listed in this application regarding the statements made herein and your suitability for employment. This inquiry may include information as to your general character, reputation and work-related characteristics. You have the right to make a written request to the Nolan County Auditor Payroll Department to disclose to you the content of these reports.

Also note that should you become employed by Nolan County, the County Auditor has established cash handling, fraud detection/prevention, and internal control procedures to perform investigations surrounding any claim of wrongdoing including sexual harassment, theft or fraud.

By signing your name, you consent to the above and certify that all statements made by you on this application are true and complete to the best of your knowledge and that any misrepresentations or omissions by you may be the cause for rejection of your application or may be cause for subsequent dismissal if you are hired.

Signature of Applicant _____ Date _____

"AT WILL" EMPLOYMENT

As a condition of employment, I agree to conform to all rules, regulations, and/or the Nolan County Sheriff's Office Policy Manual promulgated by the Nolan County Sheriff's Office, the Nolan County Sheriff and/or his or her designees, and acknowledge that these rules, regulations, and/or the Nolan County Sheriff's Office Policy Manual may be changed, interpreted, withdrawn, or added to by the Nolan County Sheriff or his designee(s) at any time at the Nolan County Sheriff's sole option and without any prior notice to me. I further acknowledge that my employment may be terminated and any offer of employment, or my acceptance of an employment offer, if such is to occur, may be withdrawn with or without cause, and with or without prior notice, at any time, at the option of the Nolan County Sheriff. I understand and acknowledge that any employment with the Nolan County Sheriff's Office is considered "at will" employment and that employees of NCSO serve at the discretion of the Sheriff. I understand and acknowledge that the Sheriff has the right to terminate an employee at any time, with or without cause or reason.

I understand that any offer of employment by the Nolan County Sheriff is contingent on me providing consent to the administration of, and the results of, any drug testing, physical exam, psychological exam, or other recognized procedure and that I may be required to undergo additional alcohol and/or drug screening, psychological exam or other recognized procedural testing and counseling during the course of my employment.

I HAVE READ AND FULLY UNDERSTAND AND AGREE TO THE ABOVE EMPLOYEE AGREEMENT WITHOUT ANY RESERVATIONS WHATSOEVER.

_____ _____

Signature of Applicant Date

STATE OF TEXAS §

COUNTY OF NOLAN §

Before me personally appeared _____ who says he/she executed the above instrument of his/her own free will and accord with full knowledge and agreement to the purpose thereof.

SWORN AND SUBSCRIBED BEFORE ME this the _____ day of _____, _____.

_____

Notary Public SIGNATURE and SEAL

PERSONAL INQUIRY WAIVER
AUTHORITY FOR RELEASE OF INFORMATION

I respectfully request and authorize you to furnish to the Nolan County Sheriff's Office any and all information that you may have concerning me, my work record, school record, reputation, financial and credit status and any other information requested, including, but not limited to; employment, medical, physical, and mental records or reports, including all information of a confidential or privileged nature, and photocopies of same, if requested. This information is to be used to assist the aforementioned Office in determining my qualifications and fitness for the position I am seeking with the Nolan County Sheriff's Office.

I hereby release you, your organization, or others from any liability or damage which may result from furnishing the information requested above.

_____ _____

Signature of Applicant Date

_____

Home Address City State Zip

STATE OF TEXAS §

COUNTY OF NOLAN §

Before me personally appeared _____ who says he/she executed the above instrument of his/her own free will and accord with full knowledge and agreement to the purpose thereof.

SWORN AND SUBSCRIBED BEFORE ME this the _____ day of _____, _____.

_____

Notary Public SIGNATURE and SEAL

CONFIDENTIAL INFORMATION AGREEMENT

A thorough investigation will be conducted to determine your qualifications for the position applied for. To a great extent your employment will depend on information obtained in confidential interviews of persons with whom you have been associated. Information will be obtained through interviews, physical examinations, psychological evaluations, credit reports, and documents of a confidential nature. Applicants will not have access to such information; furthermore, since the information is confidential, the Nolan County Sheriff's Office does not reveal the reason(s) of rejection for those applicants who are not selected.

If the reason(s) for your non-acceptance is of a temporary nature, whereby you could be accepted at a later date, you will be so notified.

_____ _____

Signature of Applicant Date

STATE OF TEXAS §

COUNTY OF NOLAN §

Before me personally appeared _____ who says he/she executed the above instrument of his/her own free will and accord with full knowledge and agreement to the purpose thereof.

SWORN AND SUBSCRIBED BEFORE ME this the _____ day of _____, _____.

_____

Notary Public SIGNATURE and SEAL

Internal Office Use

History

Criminal History Check Performed? Yes_____ No_____

Reference History Performed? Yes_____ No_____

Employment History Performed? Yes_____ No_____

Date Performed _____ Investigator _____

Eligible for Hire? Yes_____ No_____

If not eligible, explain: _____

_____

_____

Disposition

Position Title _____ Division _____

Starting Date _____